



**Erasmus+ Programme**  
**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**  
**Inter-institutional<sup>1</sup> agreement 2020-2024<sup>2</sup>**  
**between programme countries**  
**[Minimum requirements]<sup>3</sup>**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

Name of the institution (and department, where relevant) Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
Visoko gospodarsko učilište u Križevcima Križevci College of Agriculture Milislava Demerca St. 1 48260 Križevci/Croatia  HR KRIZEVC01	<b>Renata Husinec</b> Erasmus Institutional Coordinator Phone: +385 48 617 953 e-mail: <a href="mailto:rhusinec@vguk.hr">rhusinec@vguk.hr</a>	<a href="http://www.vguk.hr">http://www.vguk.hr</a>
Universitatea de Științe Agricole și Medicină Veterinară "Ion Ionescu de la Brad" Iași  The "Ion Ionescu de la Brad" University of Agricultural Sciences and Veterinary Medicine Iași  RO IASI 03	<u>Erasmus Institutional+ Coordinator (KA1):</u> Prof. Dr. Neculai MUNTEANU <a href="mailto:nmunte@uaiasi.ro">nmunte@uaiasi.ro</a> Tel: +40 232 407 478  <u>Departamental Coordinators</u> Assoc. prof. dr. Radu-Rusu Razvan (Animal & Food science topics) <a href="mailto:radurazvan@uaiasi.ro">radurazvan@uaiasi.ro</a> Phone : +40 232 407454 Assoc. prof. dr. Florin Lipșa (Agriculture topics) <a href="mailto:flipsa@uaiasi.ro">flipsa@uaiasi.ro</a> Phone : +40 232 407 526  <u>Erasmus office</u> Veronica APETREI <a href="mailto:erasmus@uaiasi.ro">erasmus@uaiasi.ro</a> , <a href="mailto:vape3@uaiasi.ro">vape3@uaiasi.ro</a> Tel: +40 232 407 528 Aleea Mihail Sadoveanu nr. 3, Iași, 700490, România	<a href="http://www.uaiasi.ro">http://www.uaiasi.ro</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.



## B. Mobility numbers<sup>5</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [[SCED]]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
HR KRIZEVC01	RO IASI 03	081	Agriculture	1st or 2nd	1 student x 5 months	2 students x 3 months
RO IASI 03	HR KRIZEVC01	081	Agriculture	1st or 2nd	1 student x 5 months	2 students x 3 months

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [[SCED]]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
HR KRIZEVC01	RO IASI 03	081 00	Agriculture Administrative staff	10 (2 teachers x 5 days)	10 (2 staff member x 5 days)
RO IASI 03	HR KRIZEVC01	081 00	Agriculture Administrative staff	10 (2 teachers x 5 days)	10 (2 staff member x 5 days)

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HR KRIZEVC01	RO IASI 03	RO	EN	B2	B2
RO IASI 03	HR KRIZEVC01	HR	EN	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*): <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europa.europa.eu/en/resources/european-language-levels-cefr>



## D. Additional requirements

### HR KRIZEVC01

#### Student mobility

Students have to send to the Erasmus coordinator – [rhusinec@vguk.hr](mailto:rhusinec@vguk.hr)

- Application Form and Certificate of nomination and knowledge of English language
- Learning/Training Agreement
- Transcript of records
- Copy of ID card
- Two photos
- European Health Insurance Card (only for EU citizens) and/or private insurance

#### Teaching staff mobility and non-teaching staff mobility

The *Teaching programme* or *Work programme* form duly filled in and signed by home university should be sent to the Erasmus coordinator – [rhusinec@vguk.hr](mailto:rhusinec@vguk.hr)

Križevci College of Agriculture provides the infrastructure to welcome students and staff with disabilities only partly. Please send us the information about requirements ahead of time so that we can make the necessary arrangements and ensure your comfortable stay.

#### RO IASI03:

- Application documents received after application deadlines will not be accepted.
- Exchange studies for PhD students are organized according to individual plans.
- It is not possible for exchange students to defend their BA/MA/PhD thesis at the host university.
- Incoming international staff members should apply for visits to the Departmental coordinators of the respective faculty with copy sent to the International Relations Department.
- Applicants with special needs/disabilities will be contacted before the final approval of the acceptance. Final decision depends on extra services/ facilities available

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HR KRIZEVC01	15 <sup>th</sup> June	15 <sup>th</sup> December
RO IASI03	June 30	November 30

2. The receiving institution will send its decision within 3 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 2 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement  
*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*



## F. Information

### 1. Grading systems of the institutions

#### HR KRIZEVC01

The Croatian national grading system consists of five grades with numerical equivalents:

Excellent (izvrstan) - 5

Note: the highest grade

Very good (vrlo dobar) - 4

Good (dobar) - 3

Sufficient (dovoljan) - 2

Note: minimum pass grade

Fail (nedovoljan) - 1

Note: requires student to retake exam/resubmit work

Grades and ECTS credits are recorded in each student's Student Transcript Book (known as the "Indeks").

In addition to grades, higher education institutions in Croatia award ECTS credits (European Credit Transfer System), as a part of the Bologna system. Although there is no national regulation on this issue, it is common for 1 ECTS credit to be equivalent to approx. 30 student working hours. Credits are awarded when a course has been completed and all required examinations have been successfully taken. 60 ECTS credits represent the workload of one year of study and 30 ECTS credits represent workload of one semester.

Grades and ECTS credits are recorded in each student's Student Transcript Book (known as the "Indeks"), which all students receive upon enrolment and which contains basic information on courses taken. It is therefore useful to carry the "Indeks" during the last four weeks of the semester when professors certify attendance at the courses with their signature. When a student passes an exam, the professor will write the grade and ECTS obtained by student into the student's "Indeks" and will sign it one more time.

The ECTS users' guide of the Križevci College of Agriculture is published at the following web page:

<http://www.vguk.hr/?gid=137>

#### RO IASI03

The "Ion Ionescu de la Brad" University of Agricultural Sciences and Veterinary Medicine, Iasi: Student performances are graded individually and not on a statistical basis. In general, the "Ion Ionescu de la Brad" University of Agricultural Sciences and Veterinary Medicine uses the grading system charted here:  
[http://www.uaiasi.ro/index.php?lang=en&pagina=pagini/9\\_students.html](http://www.uaiasi.ro/index.php?lang=en&pagina=pagini/9_students.html)

<u>Insufficient/Failure</u>	<u>Sufficient</u>	<u>Satisfactory</u>	<u>Good</u>	<u>Very Good</u>	<u>Excellent</u>
1-4	5	6	7-8	9	10

ECTS credits:

1 full academic year = 60 credits

1 semester = 30 credits

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
HR KRIZEVC01	Erasmus institutional coordinator <a href="mailto:rhusinec@vguk.hr">rhusinec@vguk.hr</a>	<a href="http://www.vguk.hr">http://www.vguk.hr</a>
RO IASI03	<a href="mailto:erasmus@uaiasi.ro">erasmus@uaiasi.ro</a>	<a href="http://www.uaiasi.ro/index.php?lang=en&amp;pagina=pagini/9_students.html">http://www.uaiasi.ro/index.php?lang=en&amp;pagina=pagini/9_students.html</a>



### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR KRIZEVC01	Erasmus institutional coordinator <a href="mailto:rhusinec@vguk.hr">rhusinec@vguk.hr</a>	<a href="http://www.vguk.hr">http://www.vguk.hr</a>
RO IASI03	<a href="mailto:erasmus@uaiasi.ro">erasmus@uaiasi.ro</a>	<a href="http://www.uaiasi.ro/index.php?lang=en&amp;pagina=pagini/9_studentsi.html">http://www.uaiasi.ro/index.php?lang=en&amp;pagina=pagini/9_studentsi.html</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR KRIZEVC01	Erasmus institutional coordinator <a href="mailto:rhusinec@vguk.hr">rhusinec@vguk.hr</a>	<a href="http://www.vguk.hr">http://www.vguk.hr</a>
RO IASI03	<a href="mailto:erasmus@uaiasi.ro">erasmus@uaiasi.ro</a>	<a href="http://www.uaiasi.ro/index.php?lang=en&amp;pagina=pagini/9_studentsi.html">http://www.uaiasi.ro/index.php?lang=en&amp;pagina=pagini/9_studentsi.html</a>

## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
HR KRIZEVC01	Dr Marijana Ivanek-Martinčić, Dean		
RO IASI03	Prof. Dr. Neculai MUNTEANU Erasmus+ Institutional Coordinator (KA1) "Ion Ionescu de la Brad" University of Agricultural Sciences and Veterinary Medicine Iasi	03/02/2021	

<sup>7</sup> Scanned signatures are accepted